



**The Institute of Electrical and Electronics Engineers
(IEEE)**

Galveston Bay Section Meeting

**Organized by GBS Consulting and Young Professional
Affinity Groups**



October 20th, 2017 (Friday) 6:30-8:00 PM

Dinner Meeting

University of Houston Clear Lake, DELTA Building

PROJECT MANAGEMENT WORKSHOP

PRESENTER: Julian Morales, PMP, Consultant
Past Chair, IEEE Galveston Bay Section

AGENDA

- **Introduction**
- **Starting and Planning a Project**
 - **Managing a Project**
 - **Running Meetings**
 - **Closing a Project**

PLEASE NOTE:

- 1-This COMPLIMENTARY workshop is organized by the IEEE Galveston Bay Consulting Affinity Group and Young Professional Affinity Group
- 2-Venue is UHCL Delta Building, second floor. Parking allowed only on students lot
- 3-Workshop is complimentary but reservation is mandatory due to limited space. Complimentary sandwiches are arranged ONLY to those making reservation. [NO Exception]
- 4-PLEASE Reserve your seat by email to Dr David Rutishauser at d.k.rutishauser@ieee.org or Dr Zafar Taqvi at Z.Taqvi@ieee.org by NOON Wednesday Oct 18th, 2017.

Interested non-IEEE engineers, technicians, scientists, IEEE Members and guests alike are welcome!

Please reserve early

Reservations to attend this meeting should be made by email to:

d.k.rutishauser@ieee.org

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