



**IEEE Central Texas Section
2022 Summer/Fall Leadership Planning Meeting
August 27, 2022
San Marcos, TX & Virtual**

Treasurer's Report

Bill Martino

Variance Report

YTD Variance Report Central Texas Section Checking Account as of 07/31/2022

				Revenue			Expense			Net Income (Loss)
				Actual	Full Year Budget	Variance (Actual - Budget)	Actual	Full Year Budget	Variance (Actual - Budget)	Actual
Chapters and Groups				16,265.80	9,950.00	6,315.80	4,331.38	19,949.01	(15,617.63)	11,934.42
Section						-			-	-
IEEE Revenue and Expense				12,445.47	12,451.35	(5.88)	-	-	-	12,445.47
Conferences and Workshops (Section share)				3,190.20	500.00	2,690.20	783.05	-	783.05	2,407.15
Section Committee				-	-	-	-	150.00	(150.00)	-
Management Meetings				-	750.00	(750.00)	7,721.99	5,450.00	2,271.99	(7,721.99)
Promotion				-	-	-	-	500.00	(500.00)	-
Edu Activities and Student Branches				-	-	-	500.00	4,300.00	(3,800.00)	(500.00)
Travel				-	-	-	907.29	2,000.00	(1,092.71)	(907.29)
Miscellaneous				-	-	-	29.23	747.00	(717.77)	(29.23)
Pass-through Items				308.00	-	308.00	308.00	-	308.00	-
Unclassified (tracking in progress)										
Total				32,209.47	23,651.35	8,558.12	14,580.94	33,096.01	(18,515.07)	17,628.53

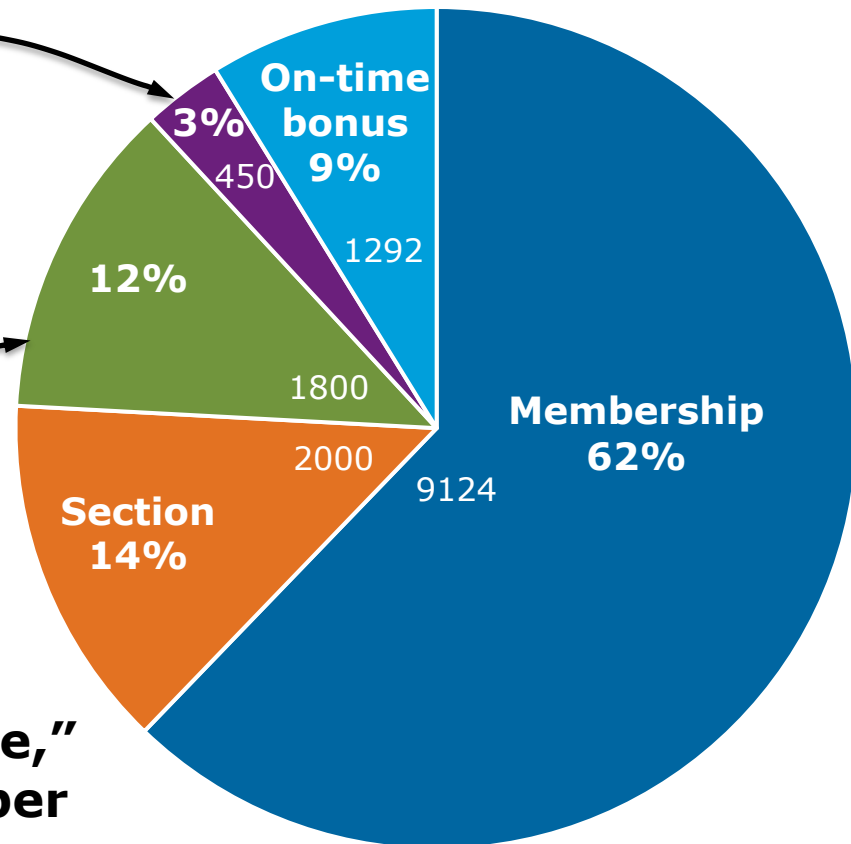
2021 IEEE Rebate

\$14,666.40

6 Chapters and groups with 6 or more meetings, + \$450

9 Chapters and groups with 2 or more meetings, \$1,800

IEEE funds chapters and groups with a dues "rebate," \$200 for 2 to 5 meetings per year, \$275 for 6 or more meetings per year.



Account Balances

Section Checking Account Balance (Partitioned)			
Date	Section	Chapters and Groups	Total
12/31/21	30,601	14,683.00	45,284
7/31/22	36,294	26,618.00	62,912
Investment Account*		ComSoc/SP/CT Checking Account	
Date	Market Value	Date	Balance
12/31/21	61,365	12/31/21	14,141
6/30/22	52,801	7/31/22	14,339

Estimated significant expenses remaining in 2022

Expense	Amount
This meeting	\$ 600
IEEE – Day events?	\$ 750 to \$1,500 (net)
Awards dinner	\$ 6,500
Student Branches/Chapters	\$ 4,000
Austin Technology Council	\$ 500

2022 Budget Timeline

Date	Milestone
Nov 30	OUs submit individual Financial Plans to SecCom
Dec 1	Draft of Section portion of budget prepared for Finance Committee by Section Chair, consulting with Section Treasurer and OU Treasurers as necessary
Dec 18	Following review by the Finance Committee, the Section portion of budget distributed to ExCom for review and feedback
Dec 31	SecCom accepts individual OU Financial Plans, negotiating if necessary
Dec 31	OU Financial Plans reviewed by Finance Committee and incorporated into the comprehensive plan
2 nd week Jan	SecCom agrees on final draft financial plan
7 days before Spring Plng Mtg	Final draft financial plan distributed to the ExCom by Section Chair

2023 OU Financial Plan

IEEE									
Central Texas Section									
<chapter, affinity group, or committee name here>									
2023 Annual Financial Plan									
Enter data in the yellow cells. Do not type in gray shaded cells.									
Prepared by:	Treasurer	email:		phone:				date submitted:	
Approved by:	Chairman	email:		phone:					
All official meetings must be open to all IEEE members and be documented in vTools reports, unless specifically exempted by the Section Chairman.									
Revenue									
1. 2023 Beginning of Year Revenue									
a. IEEE active chapter dues rebate								\$	220
b. vTools report activity bonus: chapter with >= 6 technical meetings in 2022, or affinity group with >= 6 general meetings, enter \$75									-
c. Expected 2022 ending balance (1)									-
2022 beginning balance available to chapter until SecCom and ExCom FinPlan approval (2)								\$	220
2. 2023 estimated additional revenue (regular meetings, revenue sharing, society and corporate support, etc.)									
a. Society support								\$	-
b. Corporate support									-
c.									-
d.									-
e.									-
f.									-
Total estimated additional revenue for 2023									-
Estimated Opening Balance for 2023								\$	220
Expense									
3. 2023 Estimated expenses (admin, technical, and non-technical meetings, socials, etc.)									
						Number of events	Average expense per event	Estimated expenses for 2023	
a. Chapter Admin meetings (chapter committee meetings, officer training, etc.)							\$ -	\$ -	
b. Monthly technical or group interest meetings							-	-	
c. Non-technical meetings (receptions, award events, pre-university activities -science fairs/STEM, etc.)							-	-	
d.							-	-	
e.							-	-	
f.							-	-	
g.							-	-	
Total estimated expenses for 2023								\$ -	
Adjustment									
Expected 2023 ending balance--(desired greater than zero). If the expected balance is negative, consider increasing revenue, decreasing expenses, or both.								\$	220
Request for added CTS funding based on Chapter 2023 FinPlan and past performance (4)								\$	-
Notes: 1. Ending balance will be adjusted by Treasurer upon closing of 2022 books. You will be informed if different from this entry. 2. ExCom approval is at the Spring Planning Meeting 3. Workshops must be approved by CTS before implementation. If planning a workshop(s) enter an estimate of chapter share of net surplus here for budgeting purposes. 4. Subject to adjustment by FinCom, SecCom or ExCom depending on available Section funds, and chapter/group financial history. You will be informed before the Spring Planning meeting if FinCom or SecCom thinks an adjustment is necessary.									

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Next Slides

2023 OU Financial Plan

Sample 2022 Financial Report

TEM -- GradStu			
Status as of 07/31/2022			
Opening Balance			\$ -
Revenue		2022 Budget	YTD Actual
	IEEE Active Chapter Rebate	220.00	220.00
	IEEE Activity Bonus	75.00	75.00
	a. Society support	-	-
	b. Corporate support	-	-
	c.	-	-
	d.	-	-
	e.	-	-
	f.	-	-
Total Revenue			295.00
Expense		2022 Budget	YTD Actual
	a. Chapter Admin meetings (chapter committee meetings, officer training, etc)	300.00	61.53
	b. Monthly technical or group interest meetings	600.00	-
	c. Non-technical meetings (receptions, award events, pre-university activities -s)	800.00	-
	TxShop membership	20.00	-
	e.	-	-
	f.	-	-
	g.	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
Total Expenses			61.53
Net Income			233.47
Balance to Carryforward to 2022, as of 07/31/2022 (will be zero if negative here)			233.47
Rebate Advance from CTS funds prior to receipt of rebate from IEEE (zero once rebate is received)			-
Approved 2022 CTS Support			1,425.00
Balance Available to Spend in 2022, as of 07/31/2022			1,658.47

Ending balance carries forward to next year.

CTS Support does not automatically carry forward.



2023 OU Financial Plan

1. 2023 Beginning of Year Revenue			
a. IEEE active chapter dues rebate		\$	220
b. vTools report activity bonus: chapter with >= 6			-
c. Expected 2022 ending balance (1)			-
2023 beginning balance available to chapter u		\$	220

The 2023 OU Financial Plan forms will be distributed in the first week of November with these cells pre-filled based on number of meetings held at that time.

Reduce the expected ending balance by any unreported expenses, and by any anticipated additional end-of-year expenses. Ending balance will be set to its actual value after books close early in 2022. You will be informed of any change.

If the activity bonus is 0, but you expect to reach 6 or more qualifying meetings by year-end put \$75 in the activity bonus field.

2023 OU Financial Plan

Adjustment		
	Expected 2022 ending balance--(desired greater t	\$ 200
	Request for added CTS funding based on Chapter 2022	\$ -

If the expected ending balance is negative you are making a request for the Section to add funds to your budget for 2023 activities. Generally, such a request is approved only for strategic initiatives, such as, student support, revitalizing a dormant chapter, or forming a new chapter or group.

If the request is approved by the review committees, and ultimately the ExCom as part of the budget adoption in January, these funds will be available for use in 2023. If unspent they do not automatically carryforward to 2024.

Thank you

Questions?

Chapter and Group Funding

Annual Chapter and Group Carryover

Each year chapters and groups may receive funds by way of:

- 1) Share of the IEEE Rebate
- 2) Surplus from events
- 3) Grants, awards, and other support from Societies
- 4) Revenue from other entities outside of CTS, e. g., corporate support

Unspent funds from these sources will carryover to the following year and be part of the opening balance of the chapter or group.

CTS Leadership

CTS Officers **Chair:** Larry Larson; **Vice Chair:** Andrew Bluiett;
Treasurer: Bill Martino; **Secretary:** Martha Dodge
Past Chairs: Fawzi Behmann, Leslie Martinich

Standing Committees & Committee Chair (K12 STEM)	Coordinators
Conference Chair	John Purvis
Consultants Net (Coord)	Fawzi Behmann
Coordinator-Life Member	Luis Basto
Educational Activities	Kai Wong
Electronic Comm Coordinator	Leslie Martinich
Finance Committee	Joe Redfield James Mercier
Govt Activities Coordinator	Leslie Martinich Mina Hanna
Membership Development	James Mercier
Newsletter Editor	Joe Redfield James Mercier
Nomin & Appointmts Chair	Leslie Martinich
Outreach Program-Corporate Policies and Procedures	Fawzi Behmann John Purvis Tom Grim
PACE Chair (coordinator)	Norma Antunano
Professional Activities	Fawzi Behmann
R5 South Chair	Christopher Sanderson
SAMIEEE Recipient	James Mercier Joe Redfield

	Chapters & Affinity Groups
CH05005	Comms/Sign Proc/ConsElec (COM19/SP01/CE08)
CH05006	Computer & EMBS (C16/EMB18)
CH05008	Electromagnetic Compatibility (EMC27)
CH05009	PES, PELS, IES, IAS (PE31,PEL35,IE13,IA34)
CH05069	Photonics (PHO36)
CH05188	CCT Sys & Solid State (CAS/SSC)
CH05190	Product Safety Engr (PSE43)
CH05202	Education (E25)
CH05220	Ant. Prop. & MW Tech (AP03/MTT17)
CH05225	Instrument & Measurement (IM09)
CH05235	Tech & Engr Management (TEM14)
CH05250	Tech & Engr Mgmt (TEM14) UT-Austin Grad
CH10136	Electron Devices (ED15)
CN50005	Consultants Network (CN)
YP50005	Young Professionals (YP)
LM50005	Life Member (LM)
WE50005	Women in Engineering (WIE)

	Student Groups
HKN023	UT Eta Kappa Nu, Psi Austin
SBC1971	UT-Austin (C16) Computer Soc
SBC0197A	UT-Austin (COM19) Communicat
SBC0197B	UT-Austin (RA24) Robotics/Auto
SBC0197C	UT-Austin (PE31) Power & Energy
STB01971	UT-Austin St Branch
STB04141	Tx State San Marcos St Branch



CTS Leadership – “Executive” Committee

	Section Chair	Larry Larson
	Vice Chair	Andrew Bluiett
	Manager of Electronic Communications	Dennis Ferguson
	Secretary	Martha Dodge
	Treasurer	Bill Martino
	One of Two Immediate two Past Section Chairs	Fawzi Behmann
	One of Two Immediate two Past Section Chairs	Leslie Martinich
CH05005	Comm/Sig Proc./Cons Tech (COM19/SP01/CE08)	Fawzi Behmann *
CH05006	Computer & EMBS (C16/EMB18)	Fawzi Behmann. *
CH05008	Electromag Compatibility (EMC27)	Jack McFadden
CH05009	PES, PELS, IES, IAS, PSES (PE31,PEL35,IE13,IA34, PSE43)	Ruth Sulzer
CH05069	Photonics (PHO36)	Daniel Wasserman
CH05188	Ckts & Sys/Solid State (CAS/SSC)	Jaydeep Kulkarni
CH05202	Education (E25)	Leslie Martinich. *
CH05220	<i>Ant. Prop. & MW Tech (AP03/MTT17)</i>	<i>Casey Latham</i>
CH05225	<i>Instrument & Measurement (IM09)</i>	<i>Luis Cabeza</i>
CH05230	<i>CEDA44 Council/Electronic Design& Automation</i>	<i>Kevin Nesmith</i>
CH05235	Tech & Engr Mgmt (TEM14)	Leslie Martinich. *
CH05240	SEN39 Sensors Council	Brent Lunceford
CH05250	Tech & Engr Mgmt (TEM14) (UT-Austin Grad)	Suyogya Karki
CH10136	Electron Devices (ED15)	Larry Larson *
CN50005	Consultants Network (CN)	Luis Basto
YP50005	Young Professionals (YP)	Karina Paz
LM50005	Life Member (LM)	Kai Wong
WE50005	Women in Engineering (WE)	Leslie Martinich *
SSR	Section Student Representative (SSR)	Daniel Lewis (TXST)
Quorum 13	* Another Chapter/AG Officer can vote for the Chair. A separate individual is required for each of the vote. 8.29.2018	<i>Inactive</i>

CTS Leadership – “Section” Committee

	Section Chair	Larry Larson
	Vice Chair	Andrew Bluiett
	Mgr./Electronic Communications	Dennis Ferguson
	Secretary	Martha Dodge
	Treasurer	Bill Martino
	Immediate two Past Section Chairs	Fawzi Behmann Leslie Martinich
	Standing Committees	
	Awards and Recognition	Leslie Martinich
	Electronics Communications	Dennis Ferguson
	K-12 Educational Activities	John Purvis
	Membership Development	James Mercier
	Policies and Procedures	Tom Grim
	Professional Activities	Fawzi Behmann
	University Student Liaison	Larry Larson
Quorum 7		

CTS Student Leadership

STB04141	Texas State Branch Chair/President 2021-22	Nick Garrard	ncg36@txstate.edu
STB04141A	Texas State Computer Engr Branch Chapter Chair/President 2021-22	Jessie Smith	j_s817@txstate.edu
STB01971	UT Austin Branch Chair/President 2021-22	Brian Ding	chair@ieeeut.org
SBC01971A	UT-Austin (COM19) Communications		Not active
SBC01971B	UT Austin Branch RAS Chapter Chair/President 2021-22	Ian Krause	ras_president@utlists.utexas.edu
SBC01971C	UT-Austin (PE31) Power & Energy 2021-22	Prarthana Dias	president.ut.ieeepes@gmail.com
HKN023	UT Eta Kappa Nu, Psi Austin 2021-22	Madilyn Sikorski	president@hkn.ece.utexas.edu

CTS Extended Leadership

Other Committees/Coordinators

Committee Chair (K12 STEM)	John Purvis
Conference Chair	Fawzi Behmann
Finance Committee	Kai Wong, John Purvis, Tom Grim
Newsletter Editor	Semih Aslan Dennis Ferguson
Nominations / Appointments Chair	Leslie Martinich
Outreach Program-Corporate	Fawzi Behmann
PACE Chair	Norma Antunano
Professional Activities	Fawzi Behmann
R5 South Chair	Christopher Sanderson
OU Analytics	James Mercier