# PACE (Professional Activities)

## What is the process?



Idea → Section Approval → Submit to Region PACE Coordinator → Upon approval with matching funds from the Chapter / Section → Conduct Activity → Submit Report → Receive Funding

❯ Source: https://ieeeusa.org/volunteers/pace/

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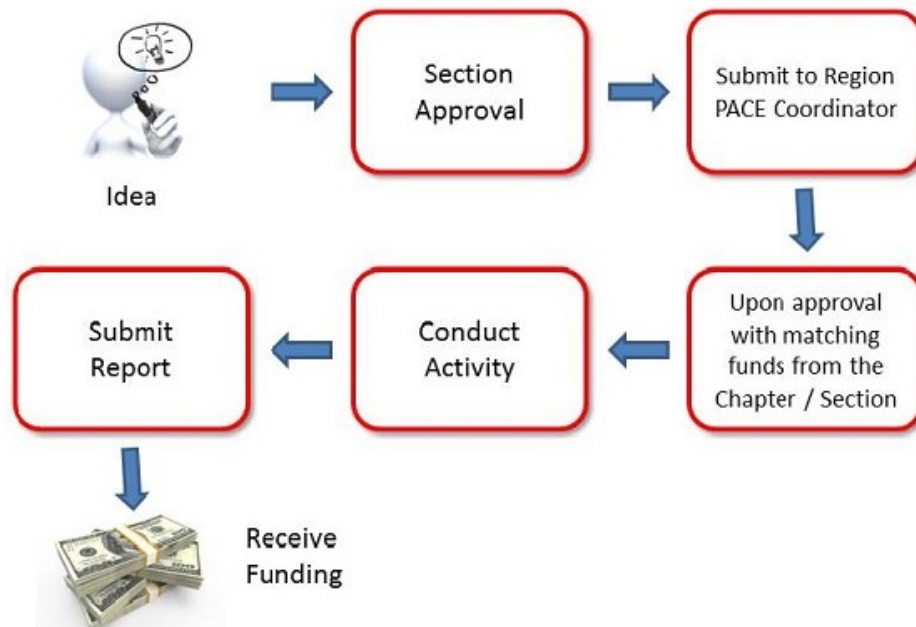
**Funding is First Come, first serve**

Go to   https://ieeeusa.org/volunteers/pace-funding-forms/
to find out the applicable  (depending on the event) Funding form.
Typically you will use the Chapter_Pace_Funding Excel form

Reference: IEEE Pace Handbook

02/01//2020 IEEE Ex Comms

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## Region PACE Coordinator responsibilities :

Government Activities
Career and Employment Enhancement Opportunities
Pre-college Education Activities
Student Professional Awareness Activities
Technical Policy Activities

Reference: IEEE Pace Handbook

## **Examples of past PACE funded programs :**

o   Professional Development Seminars
o   SPA-X  meetings
o   Teacher-Engineer Partnerships
o   Teacher In-Service Program
o   Future City Competition
o   FIRST Robotics
o   Lego Mindstorms


Reference: IEEE Pace Handbook

# PACE Funding Request and Reporting:

If you are considering PACE funds to subsidize  an IEEE event, remember to submit the request for funds in advance to [pacechair@ieee5.org](mailto:pacechair@ieee5.org), carbon copying (cc) [R5pacerequests@gmail.com](mailto:R5pacerequests@gmail.com) [normaantunano@ieee.org](mailto:normaantunano@ieee.org)

A PACE report should be submitted within 10 days of the event. It should include evidence of attendance. For example you may include an image showing you at the event in the of the worksheets (named with name related to content) of the PACE funding Excel form  ( [https://ieeeusa.org/wp-content/uploads/2018/04/Chapter_Pace_Funding_Form.xls](https://ieeeusa.org/wp-content/uploads/2018/04/Chapter_Pace_Funding_Form.xls) )

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